

East Craigs Primary School PTA Meeting 27th April 2026 18:00 – 19:00

Attendees

- PTA: Clair, Laura, Steph, Louise, Lisa, Jane
- School Staff: Pamela Briggs, Lisa Bradley

Apologies: Vicky, Anna, Lynsey, Emma, Yasemeen, Julie

Fundraising summary (academic year 2025-2026 to date)

- Since the start of the 2025–2026 academic year, we have delivered a wide range of events and fundraising initiatives, raising an impressive **£8,462.65** to date. A full breakdown is provided below.
- A huge thank you to everyone who made this possible—our children, parents and carers, school staff, and PTA volunteers.
- **Event highlights since our last meeting:**
 - **Family Ceilidh – 27 January, 6.00–7.00 pm:** A joyful family evening that brought together many cultures and nationalities to enjoy traditional Scottish dancing following Burns Night.
 - **Parents' Evening Refreshments – 25 and 31 March:** Led by the court lines fundraising team, these sales provided a strong start to our campaign to fund new court markings in the gym hall.
 - **Easter Raffle and Discos – 1 April:** Separate discos were held for P1–3 and P4–7. Based on feedback from previous events, the P1–3 disco was shortened to 45 minutes, helping to create a more comfortable and enjoyable experience for younger children. The shorter format worked well, and we are grateful to the Church team for providing craft activities.
 - **Krispy Kreme Day – 2 April:** A successful end-of-term fundraiser—we sold out!

August 2025 – April 2026 Fundraising Roundup		
Activity	Month	Amount Raised
Family bingo night	September	£458.41
Halloween disco	October	£635.68
P1-3 movie	October	£202.62
Book Week Scotland sale	November	£144.84
Stickins labelling	November	£45.90
Nursery / P1 flash book sale	December	£26.67
Winter fair	December	£2,679.12
Donation from Niamh and Polly's swimathon (P6)	December	£100.00
Christmas cards	December	£751.86
Leftover book trade ins	December	£58.70
Recipe book sales	August to December	£140.93
Charities Trust fund matching	January	£156.50
Family ceilidh	January	£221.36
My nametags labelling	January	£21.00

Easyfundraising	August, November and February	£181.21
Clothing sale donation	March	£10.00
Rag bag collections	November to March	£84.60
Parent consultation bake sales	March	£870.28
Easter raffle	March	£551.40
Easter discos	April	£863.43
Krispy Kreme sales	April	£258.14
TOTAL		£8,462.65

Spend summary (academic year 2025-2026 to date)

- We were also pleased to fund several initiatives during this period. There was particularly positive feedback from across the school regarding the **Drum Fun** sessions. We also discussed ideas for future activities that would complement the curriculum. As a reminder, previous whole-school events have included **school ceilidhs (2023–24)**, a **Planetarium visit (2024–25)**, and **Drum Fun (2025–26)**.

Aug 2024 – July 2025 Spend Roundup	
Item	Cost
School trip subsidy for every class + volunteers	£1,700.00
Upper school novels	£23.96
Bulbs for all children and staff (Nursery - P7)	£79.80
Lagganlia Coaches	£1,990.00
Drum Fun	£1,800.00
Easter egg prizes	£22.55
Cooking equipment refresh	£190.74
TOTAL	£5,807.05

- We would always welcome feedback on our events and initiatives, with support very much appreciated.

Upcoming events

- 30th April: Family quiz (court line fundraiser)
- 15th May: Crazy hair day (court line fundraiser)
- 20th May: Sports day refreshments (Elaine and the Church team to run)
- 30th May: Summer Fair – we will be looking for as many volunteers to support as possible from across our PTA, school and teacher community. Stalls will be internal as per last year with a family focus and timings will be 11-1. We will introduce tokens this year as an additional payment method, purchased on entry.
- 22nd June: P7 qually (support only, led by school and organised by P7 parents). DJ booked.
- Additional court line events: bag pack and race night (details tbc).

Actions:

- **All:** Volunteers needed for above events. PTA members to confirm if they are available to help via WhatsApp group. Pam will arrange staff volunteers as required.
- **Laura** to continue to send any event or fundraising updates for HT Friday news throughout the year.

Other fundraising initiatives

- **Rag Bag Clothing Bin:** The clothing bin continues to provide a steady source of income. Following a strong initial response, donations have now settled into a consistent pattern. A reminder will be included in a future Headteacher update.
- **Nursery Tea Towels:** Louise is coordinating this initiative with the Nursery Manager. As the nursery did not take part in the Christmas card fundraiser, commemorative tea towels will be produced ahead of graduation, providing families with a keepsake while raising funds for the nursery.
- Our other year-round fundraising initiatives are listed on the [East Craigs Primary School PTA webpage](#):
 - Easyfundraising
 - MyNameTags
 - Stamptastic
 - TigerTags.co.uk
 - Stickins

Actions

- **Steph:** Continue to manage the clothing bin initiative, liaise with Rag Bag and arrange collections as required.
- **Louise:** Coordinate the nursery tea towel fundraiser with Rhona McLeod.

Playground and grants

- **Community Council grant:** Our application to Edinburgh Council was successful, and we have been awarded **£1,600**. Although this is less than the amount requested, the PTA had already agreed to contribute towards the playground improvements, so we will **proceed with the full project**. The total cost is **£2,554**, requiring a PTA contribution of **£954**. Orders **cannot** be placed **until the grant** funding has been received in the PTA account, as we must retain the appropriate evidence of expenditure.
- **Approval:** Lisa confirmed that she has **completed the IRF** sent by Michaela following the last meeting, enabling the project to progress through the approval process.
- **Volunteer Day:** The grant application included a commitment to hold a volunteer day, so this must be delivered and participation recorded. The event should be promoted through the school, PTA, Eco Group, church and wider local community, ideally before the summer holidays. The playground group will meet to agree the plan and date before these are communicated more widely.

Actions

- **Lisa and Laura:** Keep the group updated on the playground project and confirm the volunteer day arrangements and date once agreed.

Funding Requests

- **Cooking equipment:** The requested equipment was delivered ahead of the Easter holidays. The remaining storage boxes are due to follow next week.

- **School hall court lines:** The netball team has joined us for a fundraising push for new court markings in the school hall. This is a priority for completion before the summer holidays, so several upcoming activities will support the campaign. The school will obtain a final estimate, which may be lower than originally anticipated.
- **Upper school novels:** This academic year, we will allocate **£2,500** to expand and refresh the upper school novel collection. The funding will support an initial purchase followed by a rolling monthly refresh. Waterstones will recommend diverse, relevant titles that reflect and engage our learners.
- **STEM equipment:** The group discussed potential funding for STEM equipment in 2026–2027, following the positive response to items borrowed from the lending library this term, including micro:bits, Sphero indi and Sphero balls. The school will confirm the cost of suitable sets and submit a formal funding request.

Any Other Business (AOB)

- **P1 Meet the Teacher:** Lisa asked whether the PTA could support the event again this year. Laura will update the presentation for new parents, and PTA volunteers will provide teas and coffees.
- **Charity update:** Gift Aid registration with HMRC is now complete. This will enable the PTA to claim Gift Aid on eligible donations, including those generated through a planned whole-school fundraiser next year.

Thank-you

Our next meeting will take place in the new school year. An agenda will be shared in advance. Meanwhile we will continue to work via our WhatsApp group. In the meantime, if anyone would like to join the PTA, please get in touch. We welcome involvement on an ad-hoc or regular basis and would love to welcome new members at any time. Even if you cannot attend meetings, there are many ways to contribute, such as:

- Helping at events
- Offering your time or skills
- Donating home baking
- Supporting fundraising efforts through your workplace
- Assisting with grant applications
- Sharing ideas or suggestions
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Contact us at eastcraigspta@gmail.com or learn more at <https://eastcraigsprimary.co.uk/pta>

EAST CRAIGS PTA 2025-2026 SCHOOL YEAR AT A GLANCE



(Fundraising events, meetings and other events we'll be supporting as of August 2025)

AUG	SEP	OCT
	1st – PTA Meeting 23rd – Family Bingo	24th – Wear Something Bright (Festival of Light) 28th – P4-7 Halloween Disco 31st – P1-3 Movie Afternoon
NOV	DEC	JAN
Winter Raffle Christmas Card Orders 24th – 26th – Drum Fun	6th – Winter Fair 12th – Festive Friday	12th – PTA Meeting + AGM 27th – Family Ceilidh
FEB	MAR	APR
	Easter Raffle 25th – Parents Evening Refreshments	1st – Easter Disco (P1-P3 and P4-P7) 2nd – Krispy Kreme Day 27th – PTA Meeting
MAY	JUN	JUL
P7 Hoody Orders 15th – Crazy Hair Day 30th – Summer Fair	Sports Day Refreshments 17th – P1 Meet the Teacher 22nd – P7 Qually	
ONGOING		
• easyfundraising • Labelling schemes • Clothes recycling • Fund matching • Charity grant applications • Community initiatives + ongoing funding of school resources, initiatives and playground upgrades to enhance our childrens school experience		