

East Craigs Primary School PTA Meeting

1st September 2025 18:00 – 18:45

Attendees

- PTA: Clair, Laura, Lynsey, Steph, Julie, Sarah Jane
- School Staff: Pamela Briggs, Lisa Bradley

Apologies: Louise, Lisa, Vicky, Yasemeen, Nick, Roxanne

Welcome and PTA business

- Welcome from Clair Mochan and a thank you for attending.

Fundraising summary (academic year 2024 – 2025)

- We closed academic year 2024-2025 having fundraised a phenomenal £10,665.75. A summary of our activities is below. A huge thanks to everyone involved – children, parents and carers, teachers, PTA volunteers and the local businesses who donated to our winter and summer fairs.

Aug 2024 – July 2025 Fundraising Roundup		
Activity	Month	Amount Raised
easyfundraising	August	£41.10
Family bingo night	September	£253.76
Stampastic	October	£16.50
Fab Bricks	October	£293.69
Halloween disco	October	£540.24
easyfundraising	November	£31.44
Winter fair	December	£2,504.53
P1-3 Movie	December	£204.16
Christmas cards	December	£805.29
easyfundraising	February	£61.35
Asda Cashpot for Schools	March	£226.22
Copperhead hair raffle	March	£500.00
Easter raffle	March	£434.50
Krispy Kreme	April	£254.10
My Nametags	April	£30.00
Crazy hair day	May	£362.46
Summer fair	May	£3,013.11
Sports day teas and coffees	June	£57.60
Charity trust fund matching	June	£343.50
Recipe book sales	June	£348.27
TOTAL		£10,665.75

- We were also delighted to fund some great initiatives over the quarter and provided funds for the following:

Aug 2024 – July 2025 Spend Roundup	
Item	Cost
Lagganlia busses	£1,348.00
Art supplies	£979.64
Music supplies	£946.60
Nursery bench	£395.00
Planetarium	£1,090.00
School trip subsidy for every class	£1,600.00
Playground equipment	£785.88
Reading books	£4,000.00
Trip expenses for volunteers	£100.00
Bakeathon ingredients and supplies	£294.69
Hi-vis jackets for school trips	£149.99
DJ, Photobooth and Pizzas for P7 Qually	£508.48
TOTAL	£12,198.28

Upcoming events

- **Family Bingo** – 23rd September 2025 (18:30 – 20:00): Traditional bingo; Irish bingo and a break for juice, tea and coffee, home baking, sweets. Ticket sales will be launched on Parent Pay next week and we will request volunteers from the PTA community and home baking from the wider school.
- **Wear Something Bright** – 24th October 2025. This is not a fundraising initiative, but the PTA will promote this day which will celebrate Diwali, the Festival of Light.
- **P4-P7 Halloween Disco** – 28th October 2025. The DJ has been booked, and tickets will be sold through ParentPay closer to the time. The school will run a Halloween themed afternoon for the P1-3 children.
- **P1-P3 Movie Afternoon** – 31st October 2025. Details to follow but we will show two short movies (not scary) and provide snacks / drinks.
- **Family Ceilidh**: This will take place on 27th January, and we decided to go for a 6pm- 7pm time slot.
- Other planned events are shared in our calendar at the end of this document (which will also be kept up to date on the school calendar and on our webpage). We will share additional information about each event in due course.

Actions:

- All: Volunteers needed for above events. PTA members to confirm if they are available to help via WhatsApp group. Pam to arrange staff volunteers.
- Laura to continue to send any event or fundraising updates for HT Friday news throughout the year.
- Laura to confirm ceilidh timing of 6-7pm with Ceilidh Kids
- Clair to book the lets for the ceilidh based on above timings.

Other fundraising initiatives

- **Rag Bag Clothing Bin**: Last year we looked into an alternative to Bag2School who have significantly dropped their prices. The overwhelming agreement from other schools is that a clothes bin on site generates a lot more income, is a lot less work, and allows families to contribute throughout the year rather than just on a set date. We have arranged for Rag Bag, who are also used by another CEC schools, to install a bin on our site for all year use. There was a significant lead time, and we had hoped this would arrive over the summer but the delivery date is now September so it should be here soon. We will confirm the exact space shortly

as it has come to our attention that there has been some rubbish dumped on the planned site. Thanks to Steph for managing this project.

- **Christmas Cards:** Louise has kindly agreed to take on this project which has previously been owned by Carolyn, whose children have now moved on to High School. We will again be using Class Fundraising as there was positive feedback about both the process and quality last year. The school have pencilled in w/c 20th October to do the artwork, and we will determine the shop close date to ensure delivery of items ahead of the last posting dates. We will confirm turnaround times with the company but propose a mid-November shop close date (Friday 14th).
- As a reminder our other always-on fundraising initiatives are listed on our web page: [East Craigs Parent Teacher Association \(PTA\) – East Craigs Primary School](#):
 - o Easyfundraising
 - o Lost property
 - MyNameTags
 - Stamptastic
 - TigerTags.co.uk
 - Stickins

Actions

- Steph is managing the clothing bin project and will continue to be the point of contact with Rag Bag.
- Pam and Fiona to request collection of items dumped in the car park to make space, and Pam to feature this in the HT update once the bin arrives.
- Louise to manage Christmas card project. Kits to be delivered directly to school and Louise will manage the relationship with Class Fundraising.

Funding for the upcoming year

We will be meeting with the school to discuss funds available and upcoming funding requests in September. An update will be provided within the minutes section of our website thereafter.

AOB

- **Charity Status:** Since we last met, our application to become a charity has been successful and East Craigs Primary School PTA is now proud to be a Scottish Charity, SC054283, regulated by the Scottish Charity Regulator (OSCR). We are delighted to have achieved this status as it will give us access to additional routes to raise vital funds for our school, such as through the ability to apply for more grants and workplace fund-matching etc.
- **PVG Update:** Due to new legislation which came into effect on 1st April 2025, the PTA are now required to register as a PVG organisation and conduct our own PVG checks. We have successfully registered our PTA with Disclosure Scotland and Volunteer Scotland are facilitating applications for us. Laura is our Lead Signatory so please contact her with any questions. Thanks also to the volunteers who have been through the process – we now have 6 confirmed and 4 in-progress PVG'd PTA members which gives us great coverage for our upcoming year.
- **Easyfundraising:** This is a really easy way to generate funds for the school through online shopping – whether its travel, groceries, or other shopping. We promote this through our social channels, website and in our P1 packs, and agreed to put a feature in this weeks HT update to reach a wider audience and drive additional sign-ups.
- **Opportunity with Waterstones:** At the end of the last academic year, we connected with Waterstones at the Gyle to discuss a local school partnership. Laura and Pam had an initial conversation with the store manager at the start of this term and discussed a lot of exciting opportunities from storytelling sessions, children's book reviews, author meets and more. The PTA also committed to funding books for the upper end of the school, having provided reading books for the lower end last academic year. We will be able to

do this in partnership with Waterstones, through a discounted scheme as well as with using their expertise to ensure the library we have is fresh and relevant to our school community. More to follow!

- **Book swap:** An idea was proposed that we could run more second-hand book sales to raise funds for our school. While we do include book stalls at the winter and summer fairs it was decided that it may be a nice idea to run this during other events such as parent consultations and during Book Week Scotland which this year runs from the 17th to 23rd November. A potential idea would be to run a second-hand book stall in the playground each day. Sarah Jane and Steph volunteered to help with this.
- **Meet the Teacher:** There will be a short presentation at the Meet the Teacher event on 9th September. Lisa and Pam are happy to include a PTA update to drive new members.

Actions

- Pam to include easyfundraising update in Fridays HT update (Laura to share latest social post including our recent payout amount).
- Pam and Laura to meet again with Waterstones at the Gyle regarding partnership.
- Sarah Jane and Steph to help arrange second-hand book initiative for Book Week Scotland
- Laura to update 'About Us' and share with Lisa for next week's Meet the Teacher.

Thank-you

Our next meeting will take place on **12th January 2026** and will be face to face in the school. This will also be our AGM, and we will share an agenda in advance.

In the meantime, if anyone would like to join the PTA, please get in touch and we can get you involved, whether on an ad-hoc or regular basis. We would love to welcome new members any time and even if you can't make the meetings, we would love to have you. There are lots of ways to get involved, from helping at events, offering your time or skills, donating home baking for events, supporting fundraising efforts through your workplace, or assisting with grant applications. In addition, if you have any idea or suggestions, we'd love to hear them!

Contact us at eastcraigsppta@gmail.com or learn more at <https://eastcraigspprimary.co.uk/pta>

EAST CRAIGS PTA 2025-2026 SCHOOL YEAR AT A GLANCE



(Fundraising events, meetings and other events we'll be supporting as of August 2025)

AUG	SEP	OCT
	1st – PTA Meeting 23rd – Family Bingo	24th – Wear Something Bright (Festival of Light) 28th – P4-7 Halloween Disco 31st – P1-3 Movie Afternoon
NOV	DEC	JAN
Winter Raffle Christmas Card Orders 24th – 26th – Drum Fun	6th – Winter Fair 12th – Festive Friday	12th – PTA Meeting + AGM 27th – Family Ceilidh
FEB	MAR	APR
	Easter Raffle 25th – Parents Evening Refreshments	1st – Easter Disco (P1-P3 and P4-P7) 2nd – Krispy Kreme Day 27th – PTA Meeting
MAY	JUN	JUL
P7 Hoody Orders 15th – Crazy Hair Day 30th – Summer Fair	Sports Day Refreshments 17th – P1 Meet the Teacher 22nd – P7 Quality	

ONGOING

- easyfundraising
- Labelling schemes
- Clothes recycling
- Fund matching
- Charity grant applications
- Community initiatives

+ ongoing funding of school resources, initiatives and playground upgrades to enhance our childrens school experience