



# Minutes of ECPC Meeting

**Date: 2 March 2022**

**Present:**

School Staff Present: Sheila Scott (SS) - Headteacher  
 Helen Cormack – Principal Teacher  
 Chairs: Nicky Gilchrist and Caroline Wilkinson

	Agenda Item	Action
1	<p><b>HT update:</b></p> <ul style="list-style-type: none"> <li>• <b>COVID update:</b></li> </ul> <p>There are 3 main changes to restrictions, as outlined in the recent letter from Acting Head of Schools –:</p> <ol style="list-style-type: none"> <li>1. Assembly – these can recommence in school halls, however if there are a significant number of cases across the school or 2 or more cases in one class arrangements would need to be re-considered.</li> <li>2. Face coverings in secondary schools</li> <li>3. Transitions events – these will be “live” at the end of next term</li> </ol> <p>At East Craigs, we are planning how to make small changes within the current guidelines so that we can plan a return to Pre-covid arrangements. For example, morning arrangements for each year group are being considered. More information will be shared soon. Class trips can take place, but only using private transport just now. Regulations around visitors in school has not really changed, however core staff for wellbeing of child, curriculum-based specialists, clergy, active schools’ co-ordinators are all allowed. Some mixing of pupils is now allowed at school – outdoors is safe and some limited mixing across classes indoors if for essential learning purposes.</p> <ul style="list-style-type: none"> <li>• <b>P7 responsibilities:</b></li> </ul> <p>P7 pupils are now helping in the lunch hall and acting as playground helpers, on a rota basis. This is going well, and pupils are responding confidently to their roles.</p> <ul style="list-style-type: none"> <li>• <b>Pupil groups</b></li> </ul> <p>We currently have two pupil groups in school:</p> <p><b>Rights Respecting Schools group</b> – This group meet regularly with Mrs Armour and are helping to plan which article we will be</p>	

focusing on as a school. We are learning about one article (from the United Nations Convention for the Rights of the Child) per month. Pupil reps take the lead in how to share with the rest of the class and P7 reps help to launch at assembly.

**Sustainability group** – these pupils meet with Mrs Cormack. The reps delivered live lessons in December about child labour and Fair Trade mobile phones. The P7 reps taught P6 classes and then the P6 reps taught the P5 classes. There will be more opportunities like this to come. Sustainability reps also judged recycling poster competition. A recent application for a grant of £1200 to carry out sustainable planting and gardening was successful. This money will be going to build planters for each stage.

- **Whole school themes**

- ✓ This week is Book Week – Classes are joining live stream author sessions, including one with the cast of Matilda. Competitions have been organised, including a photo competition from home of pupils reading in an unusual place. Classes are also taking part in creative activities, such as making their own book, or making a hat, mask or game based on a book. DEAR (Drop Everything And Read) sessions are being held daily. Members of the leadership team are visiting classes and reading to pupils from their favourite books. We will also have a celebration assembly at end of week for classes to share some of their learning
- ✓ Scot's theme – In January, all classes were learning about different aspects of Scottish language and culture. At our sharing assembly, we were treated to singing, dancing, poetry recitals and facts about Scotland.
- ✓ WOW – Living Streets' Walk to School initiative is currently on-going. Pupils can earn badges if they travel actively every day. Strider, the WOW mascot may also come to school one day!
- ✓ Coorie-In – Just before Christmas, all of the schools in the cluster took part in this great event, organised by the Scottish Book Trust. There were live storytelling/illustrating sessions for each year group and pupils could come to school in their pyjamas ready to "Coorie in" for their session.

	<p>✓ Relationships, Sexual Health and Parenthood – all year groups are now following the new programme, which is proving very successful and covers a range of vital skills and knowledge.</p>	
2	<p><b>Outdoor Learning (Mrs Cormack)</b>  Pupils, sustainability reps and teachers were asked about ideas they would like to see.  Some things that have been purchased from Parent Council budget which will aid learning include:</p> <ul style="list-style-type: none"> <li>- Data handling and measure – purchase a weather station, measuring tapes, outdoor scales</li> <li>- Topic boxes available for teachers</li> <li>- Large protractors for measuring trees</li> <li>- Resources available for teachers</li> <li>- Playground – notice boards, friendship stops</li> <li>- Trip for P6s to warm up for Lagganlia for a day trip and experiencing outdoor learning</li> </ul>	
3	<p><b>Proposed class organisation for 2022-23 (Mrs Scott)</b>  Current incoming P1 numbers are 63 but this may change.  Proposed class structure (also subject to change)</p> <ul style="list-style-type: none"> <li>- 2 x P1s</li> <li>- 1x P1/2</li> <li>- 2 x P2</li> <li>- 2 x P3</li> <li>- 3 x P4</li> <li>- 2 x P5</li> <li>- 2 x P6</li> <li>- 2 x P7</li> </ul> <p>School will need reorganisation from this year's P1 – P3 and SS is considering changing other classes to help build relationships as classes have not been mixing due to restrictions.  Pupils will be consulted on which friends they would like to remain with.  Any specific questions to be raised via school teachers</p>	<p><b>SS to send the council policy on class organisation when child consultation goes out</b></p>

4	<p><b>First Aid Update</b></p> <ul style="list-style-type: none"> <li>- Many PSAs are fully trained (children or emergency first aid level) and they are usually the first point of contact. They'll ask for help if serious and escalate to leadership team as required.</li> <li>- Plasters or wipes maybe used (children can do this sometimes) – school staff can administer these too.</li> <li>- School now using texts to alert about the head injury and slip will come home.</li> <li>- Complex situations – we would phone parent/carer to explain/collect</li> </ul>	<p><b>SS to consider if the office could consider putting the class of the child in the text to let people know which child maybe injured (they can't put names due to GDPR)</b></p>
5	<p><b>P7 Leavers Update</b></p> <ul style="list-style-type: none"> <li>- Plan would be to take P7 to church for a “tie ceremony” with parents/carers invited, if restrictions allow</li> <li>- Leaver’s Party – could be outdoors/held in an afternoon like last year (children get involved on theme)</li> <li>- Yearbook is being started</li> <li>- Dates for Craigmount HS transition will be 14 – 16 June</li> </ul>	
6	<p><b>The Times published a league table of Scottish schools' attainment</b></p> <ul style="list-style-type: none"> <li>- The ranking of East Craigs against other Edinburgh primary schools and was disappointing.</li> <li>- Each May every school submits % of P1/4/7 pupils who have achieved Early/First/Second Level to the council. This data is then shared with the Scottish Government. Likely the article used some of this but unclear what data was used and how it was accessed.</li> <li>- The Times got hold of the information as did Edinburgh Evening News who published the rankings.</li> <li>- Reassurance from SS that EC attainment levels are looking much better this year and that lock down did impact this.</li> <li>- SS outlined some of the processes in school which are used to assess pupil progress, identify areas where support or challenge are required and the types of support that can be put in place. These include attainment meetings three times per year between</li> </ul>	

	<p>members of the leadership team and class teachers, utilising of PSAs and Support for Learning teachers to provide interventions and involving pupils in assessing their progress in learning and setting next steps.</p> <p>Teachers at East Craigs gather a range of evidence for each pupil and discuss with other relevant staff to ensure they are confident in saying whether a pupil has achieved a level or not. We are fully aware that pupils learn at different rates and that pupil health and wellbeing is of paramount importance – this has been an issue in recent months due to impact of COVID, however we are seeing an improvement in attainment levels this session.</p>	
7	<p><b>PTA Update</b></p> <ul style="list-style-type: none"> <li>- Meeting next Wednesday 9<sup>th</sup> March</li> <li>- iPad raffle letter went out 02/03 (fund would purchase an IT trolley)</li> <li>- Looking for ideas for virtual fund raising send to PTA</li> </ul>	<p><b>PTA to continue to work with School leadership team to find out what more EC can do to fund raise (within current guidelines)</b></p> <p><b>Request for people to join PTA</b></p>
8	<p><b>AOB:</b></p> <p>School photos – Mrs Scott confirmed that these can now take place, either outside or inside and that the school are looking into possible dates.</p>	